

AGENDA

COURSE SCHEDULE FOR THE 5 - WEEKS IN - HOUSE STRATEGIC PROJECT MANAGEMENT FOR STARTUPS (SPMS) TRAINING

WEEK 1	
Monday	Pre - evaluation
Unit 1.0	Introduction to Project Management Cycle
Unit 2.0	Project Identification/Objective Setting
Unit 3.0	Stakeholders Analysis
Unit 4.0	Project Mandate Vs Organization Mandate
Unit 5.0	Work Breakdown Structure
Sunday	Submit all Task by 11.59 pm GMT+1
WEEK 2	
Monday	
Unit 1.0	Developing Adaptive Action Plans
Unit 2.0	Financial Intelligence
Unit 3.0	Costing Methods/Budgeting
Unit 4.0	Control and Tolerance
Tuesday	Publish consultant response to participant week 1 task
Sunday	Submit all Task by 11.59 pm GMT+1
WEEK 3	
Monday	
Unit 1.0	Organization Governance Vs Project Governance
Unit 2.0	Risk Management (Fail Safe)
Unit 3.0	Funding Ecosystem

Unit 4.0	Writing Funding Proposals
Tuesday	Publish consultant response to participant week 2 task
Sunday	Submit all Task by 11.59 pm GMT+1
WEEK 4	
Unit 1.0	Communications as a Fundraising Strategy
Unit 2.0	Networking as a Fundraising Strategy
Unit 3.0	Lobbying for Change
Unit 4.0	3Ps Evidence-Based Advocacy
	Learning Synthesis
Tuesday	Publish consultant response to participant week 3 task
Sunday	Submit all Task by 11.59 pm GMT+1
WEEK 5 (CONSULTING DAY)	
Monday	
Unit 1.0	From Start to Finish
Unit 2.0	Personal Action Planning
Monday	Publish consultant response to participant week 4 task
Tuesday - Friday	Schedule 30 minutes online chat with participant to discuss questions, concerns and next steps

METHODOLOGY

1. Participants will be invited to our online Classroom on the Monday of Week 1 by 12.00 pm (GMT+1)
2. Courses will be published every Monday by 12.00 pm (GMT+1). You will get an email alert
3. Participants are expected to submit exercises and or task from the course by **Sunday of the week before 11.59 pm GMT+1**
4. Online facilitator will publish a response to your submitted exercises on **Tuesday of the following week by 11.59 pm GMT+1** (You will get an email alert)
5. On week 5, online facilitator will publish a response to your submitted exercises for Week 4 on **Monday by 11.59 pm GMT+1** (You will get an email alert)
6. **On week 3, we will explore scheduling a 30 minutes** online consulting on Week 6. The 30 minutes will be used to discuss questions, comments and suggestions.
7. On the 6th week, participants will receive a certificate of participation and will be exited from the class. **We encourage participants to download all materials before Friday, 11.59 pm GMT+1 of the 6th Week, as they will not have access to the classroom after the 6th week.**

***** ALL PARTICIPANTS MUST HAVE A GMAIL ACCOUNT *****

***** PARTICIPANTS ARE EXPECTED TO FINISH THE COURSE WITH AT LEAST 50% PASS GRADE *****